

Minutes | 16 May 2024

Time: 7.20pm

Location: Old School, Menheniot PL14 3QY

Present: Cllrs Adrian Cole (Chair); Eve Easterbrook (Vice Chair); Sean Smith; Julian Berg; Pat Cade; Keith Goldsmith; Peter Luck; Tony Ball.

Also present: John Hesketh (Clerk to the Parish Council). There were 16 members of the public in attendance.

012/2024 Chairman's Welcome.

013/2022 Elections

It was **Resolved to appoint Cllr Adrian Cole as Chair** for the forthcoming civic year. Proposed Cllr Cole. Seconded Cllr Berg. All agreed. Cllr Cole signed his Declaration of Acceptance of Office.

It was **Resolved to appoint Cllr Eve Easterbrook as Vice Chair** for the forthcoming civic year. Proposed Cllr Berg. Seconded Cllr Ball. All agreed.

014/2024 Apologies for Absence.

None received.

015/2024 Members' Declarations.

No declarations made or dispensations requested.

016/2024 Public Participation.

Cornwall Councillor Phil Seeva congratulated Cllrs Cole and Easterbrook on their achievements during the past year and their re-elections. He reported that: Tuesday 21 May 2024 will be the annual meeting of Cornwall Council where he expected the current Chair and Cabinet to be re-elected; the new waste contract is operating throughout south-east Cornwall; discussions between CC Planning Officers and the applicants for Tencreek Farm are expected to conclude shortly once a final agreement has been reached on a resolution to flood plain and drainage issues that are outstanding – decision expected in June; a petition to freeze the current tolls for crossing the Tamar was presented to the Prime Minister by local MP Sheryll Murray last week. Cllr Smith asked about the cost of the new waste recycling system recently introduced across south east Cornwall - £63M.

017/2024 Minutes of Meeting.

It was **Resolved to approve** the minutes of the meeting held on 18 April 2024. Proposed Cllr Easterbrook. Seconded Cllr Goldsmith. All agreed.

018/2024 Correspondence

A Menheniot School Association with concerns about road safety at the school.

Councillors received the email and discussed previous responses to the issues laid out by the School Association. It was **Resolved to delegate** the matter to the Transport & Highways working group for action. Proposed Cllr Cole. Seconded Cllr Easterbrook. All agreed. Cllr Luck will lead this project and liaise with the Association.

Action: Clerk to set up a meeting with stakeholders and circulate details of previous safety initiatives.

019/2024 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Application PA24/02518

Proposal Alteration, conversion and extension to form a dwelling and integral garage on land adjacent to Minefield Cottages

Location Land South West Of Minefield Cottages Menheniot Cornwall PL14 3RY

It was **Resolved to support the application**. Proposed Cllr Ball. Seconded Cllr Goldsmith. All agreed. In making their decision, councillors asked that: the planning officer includes a condition to require the additional parking provision to No 5 Minefield Cottages be provided before work commences on the conversion; the risk of further pollution immediately adjacent to dwellings should be addressed by conditioning the extended road be secured off to prevent any unauthorised dumping; a condition be imposed requiring full details of foul drainage to be submitted to and approved by the planning authority before work commences. Additionally, councillors ask that the Highways Department are asked to comment. The Council would support the comments from Environmental Health as to investigation of pollution and support the condition suggested. Attention is drawn to the need to comply with the Construction Design Management Regulations and give the necessary notices to HSE.

Full commentary is available of the Cornwall Council Planning Portal. Search online for 'Cornwall Planning and reference PA24/02518

B Any applications received by Cornwall Council by the time of the meeting. Information only:

Application PA24/02617

Proposal Reserved Matters application for a proposed agricultural dwelling (details following outline consent PA22/01459 dated 08.08.2022).

Location Land North East Of Trenodden Farm Menheniot PL14 3RE

Action: Clerk to add to June agenda.

C Planning decisions made by Cornwall Council.

PA24/02663 WITHDRAWN

Location:- Tregartha Farm Liskeard Cornwall PL14 3NL

Proposal Prior notification of agricultural or forestry development for roofing a silage pit

020/2024 Finance

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Berg. Seconded Cllr Easterbrook. All agreed. Cllr Easterbrook to authorise.

Date	Payee	Description	Pay	£
20/05/2024	DJBall Solutions	R&R	OLB	125.40
21/05/2024	DJBall Solutions	Grasscutting	OLB	1429.20
20/05/2024	LIC Bookeeping	Annual audit	OLB	200.00
24/05/2024	Salaries	Apr-24	OLB	891.50
24/05/2024	HMRC	PAYE	OLB	155.00
All payments this period				£ 2,801.10

B Bank Reconciliation.

At the close of business on 30 April 2024, the parish council held £ 53, 891.14 in its accounts

C Councillors will be asked to support an application to award a grant to Menheniot Parochial Church Council (graveyard maintenance).

It was **Resolved to support** the application and award £1200 with a condition that the parish council would work alongside the applicant to identify future longer term funding. Proposed Cllr Berg. Seconded Cllr Easterbrook. Majority agreed.

Action: Clerk to inform applicants and arrange transfer of funds.

021/2024 Chairs Report

A It was **Resolved that Menheniot Parish Council retains its General Power of Competence** as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument

Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Proposed Cllr Cole. Seconded Cllr Luck. All agreed.

B Section 1 The Annual Governance Statement

It was **Resolved to accept the Annual Governance Statement** as presented to the meeting. Proposed Cllr Smith. Seconded Cllr Easterbrook. All agreed.

Section 2 The Accounting Statement

It was **Resolved to accept the Accounting Statement**. Proposed Cllr Easterbrook. Seconded Cllr Luck. All agreed.

Action: Clerk to inform BDO Auditors and publish audit notice

C Merrymeet/Menheniot junction A390

Clerk reported that the Community Area Partnership was reviewing its earlier decision to purchase and install vehicle activated speed warning signs. The CAP had been reminded that the parish council was willing to make a financial contribution towards the costs. CC Highways report that the road sign at the junction of Menheniot and the B390 would be relocated to improve visibility for agricultural vehicles.

Action: Clerk to Follow up CAP discussions and research alternative solutions.

022/2024 Councillors Report

A SWIB Best Village competition

Cllr Goldsmith reported that: there were currently 28 planted barrels installed across the parish; costs had been covered by pledges of donations and sponsorship; the Cherry Fayre boot-plant competition would be included as part of the entry; the date of the judging had been brought forward and was now within the school term (so that judges could visit the school and playgroup and speak to children themselves)

B Community Speedwatch

Cllr Luck reported back on his recent meeting to set up a CSW group in the parish. It was **Resolved to actively support a parish CSW group** and encourage residents to participate. Transport & Highways working group will coordinate the project led by Cllr Luck. Proposed Cllr Luck. Seconded Cllr Smith. Majority agreed.

Action: Clerk to Liaise with the T&H working group to distribute posters and flyers.

023/2024 Co-option for casual vacancy

Councillors interviewed each of three candidates for the remaining two vacancies on the parish council: Janice Turner; Keith Turner; Stephen Roberts, after which the council meeting entered a closed session.

024/2024 Closed Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

It was **Resolved to co-opt Mr Steve Roberts** for one of the casual vacancies. Proposed Cllr Cole. Seconded Cllr Ball. All agreed.

Action: Clerk to inform all candidates of the result of the co-option process.

025/2024 Clerk's Report.

A Vacancy for parish councillor

Clerk confirmed that following the co-option of Mr Roberts, there was one remaining casual vacancy for the parish council.

026/2024 Diary Dates.

A 20 June 2024 7pm Menheniot Old School

027/2024 End of meeting 22.20

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