

MENHENIOT PARISH COUNCIL

www.menheniotparish.org.uk

13 July 2018

Dear Councillor

You are summoned to the public meeting of the Parish Council which will be held on **Thursday 19 July 2018** at **7.30 p.m. at Menheniot Old School** when your presence is requested.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully



John Hesketh

Clerk to the Council

Minute	Agenda Items
84/2018	Chairman's Welcome
85/2018	Apologies for Absence
86/2018	Members' Declarations A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. D. Dispensations – Members to consider any written requests for dispensations.
87/2018	Public Participation Members of the public are invited to address the Council. (15 minutes) Report from Cornwall Councillor Phil Seeva
88/2018	Minutes of Meeting Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 21 June 2018.
89/2018	Matters Arising from the Minutes Item 71B Menheniot Traffic Plan Report back from school meeting 55 Election of council officers: lead councillor for the Community Emergency Plan

90/2018	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised:</p> <p>Reference: PA18/05577 Proposal: Single garage Location: Hobbs Cottage, Merrymeet</p> <p>Reference: PA18/01822/PREAPP Location: Lower Trengrove Farm Merrymeet Liskeard Cornwall PL14 3LL Proposal: Pre application advice for installation of small internal ramps and lift to allow wheelchair access throughout the house</p> <p>Reference: PA18/05464 Proposal: Erection of garden and equipment store, construction of driveway and forecourt area. The condition is no longer relevant as the use of the building as a garden and equipment store as detailed on planning application E2/90/00770/F has been abandoned (reference Certificate of Lawfulness PA16/11698) , therefore condition 3 is no longer relevant/enforceable and should be removed.</p> <p>Reference: PA18/06331 Proposal Construction of agricultural building. Location South Trewint Farm Trewint Road Menheniot Liskeard</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council. Ref: PA18/03610 APPROVED Location: Tenant Barn Menheniot Liskeard Cornwall PL14 3RF Proposal: Convert the pig barn into a granny annexe.</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>E Planning Appeals: None</p> <p>F Planning Committee decisions: Reference: PA18/03238 APPROVED Proposal: Erection of new building for use as a coffee shop Location: Land at Bubble Retail Par</p>
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91/2018	<p>Financial Matters</p> <p>A Accounts for Payment – Schedule 2018/19 - Members are to consider the payment schedule and agree payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Payments Schedule</th> <th>July 2018</th> <th>Period</th> <th>4</th> </tr> <tr> <th>Date</th> <th>Payee</th> <th>Description</th> <th>CQ</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>25/06/2018</td> <td>Jerry Tucker</td> <td>Expenses</td> <td>1802</td> <td>£ 49.02</td> </tr> <tr> <td>02/07/2018</td> <td>Groundworks UK</td> <td>Part repayment of grant</td> <td>1803</td> <td>£ 146.85</td> </tr> <tr> <td>19/07/2018</td> <td>Rob Craig</td> <td>Ground maintenance</td> <td>1804</td> <td>£ 820.00</td> </tr> <tr> <td>19/07/2018</td> <td>GeoXphere Ltd</td> <td>NDP mapping</td> <td>1805</td> <td>£ 70.80</td> </tr> <tr> <td>30/07/2018</td> <td>John Hesketh</td> <td>Salary</td> <td>1806</td> <td>£ 423.80</td> </tr> <tr> <td>30/07/2018</td> <td>HMRC</td> <td>PAYE</td> <td>1807</td> <td>£ 138.20</td> </tr> <tr> <td>19/07/2018</td> <td>Menheniot Old School Trus</td> <td>Venue hire</td> <td>1808</td> <td>£ 96.00</td> </tr> <tr> <td colspan="4">All cheque payments today</td> <td>£ 1,744.67</td> </tr> </tbody> </table> <p>B Direct Bank Payment & Receipts. For information.</p>	Payments Schedule		July 2018	Period	4	Date	Payee	Description	CQ	£	25/06/2018	Jerry Tucker	Expenses	1802	£ 49.02	02/07/2018	Groundworks UK	Part repayment of grant	1803	£ 146.85	19/07/2018	Rob Craig	Ground maintenance	1804	£ 820.00	19/07/2018	GeoXphere Ltd	NDP mapping	1805	£ 70.80	30/07/2018	John Hesketh	Salary	1806	£ 423.80	30/07/2018	HMRC	PAYE	1807	£ 138.20	19/07/2018	Menheniot Old School Trus	Venue hire	1808	£ 96.00	All cheque payments today				£ 1,744.67
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Bank Receipts Schedule				
Date	Payer	Description		£
11/06/2018	Lloyds Bank	Interest		£ 3.90
15/06/2018	Western Power	Wayleaf payment		£ 4.64
20/06/2018	HMRC	VAT refund		£ 1,130.51
All bank receipts this period				£ 1,139.05
	<p>C Bank Reconciliation. <i>This report may be viewed on the council's website</i></p> <p>D A councillor will be invited to review bank payments from the previous month</p>			
92/2018	<p>Councillors' Reports A Cllr Janice Turner Community Emergency Plan Signage on recreation field</p> <p>Cllr Sally Kendall Pedestrian lighting at Bowling Green</p>			
93/2018	<p>Chair's Agenda Items A Neighbourhood Development Plan. Progress report. B Update on progress to the Menheniot Traffic Plan C War memorial and WW1 events</p>			
94/2018	<p>Clerk's Administration A The General Data Protection Regulations Councillors will be asked to approve changes to the Clerk's Job Description, and adopt a Retentions Policy for electronic and paper documents. <i>This report may be viewed on the council's website</i></p>			
95/2018	<p>Diary Dates A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 20 September 2018, commencing at 7.30pm.</p>			
96/2018	Meeting closed –			