

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 21 February 2019 at 7.30pm there were present: Mr Jerry Tucker (Chair); Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mr Tony Ball; Mr Tony Clarke; Mrs Janice Turner; Mr Nathan Pearce; Mrs Pat Cade; Mr Peter Rowe; Mrs Sally Kendall.

Clerk to the Council: John Hesketh

There was 1 member of the public in attendance

Minute	Agenda Items
01/2019	Chairman's Welcome
02/2019	Apologies for Absence Apologies received from Mr Will Sneyd and Cornwall Cllr Phil Seeva.
03/2019	Members' Declarations Cllr Pearce asked to record a non-registrable interest because he is an acquaintance of the applicant to planning application PA18/10370. Chair acknowledged the interest and permitted the councillor to remain in the meeting. No other declarations made or dispensations requested.
04/2019	Public Participation Members of the public are invited to address the Council. Emma Grange, representing the Menheniot Playgroup, explained that the school had lost access to its former outdoor play area, and asked the parish council to formalise the use of an area adjacent to the Old School that was on land owned by the council. The Clerk had drafted a license agreement that councillors would be asked to agree to later in the meeting (Item 11C) In his absence, the Clerk presented a written report from Cornwall Councillor Phil Seeva: that Cornwall Council had agreed a climate emergency plan; he had opposed the increase in toll charges on the Tamar Bridge, but that the increase had been approved; cabinet will consider a tax increase of 3.99% on 26 February 2019.
05/2019	Minutes of Meeting Councillors RESOLVED to accept the minutes of 17 January 2019 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.
06/2019	Matters Arising from the Minutes Item 92A Dog walkers signage & waste bins Cllr Tucker agreed to install the signage over the coming weeks. Item 10B Allotments survey update Clerk reported that almost half of ploholders had completed the latest survey, and that 75% of plot rental had been received. Cllr Clarke asked that any plots being transferred should be examined and approved by Cllr Cade before a new tenancy agreement was signed.
07/2019	Correspondence A It was RESOLVED to make a donation of £100 to the Cornwall Air Ambulance. Proposed Cllr Kendall. Seconded Cllr Turner. All agreed. B Letter from Oakleigh House re closing of premises. Councillors noted the closure of the premises and thanked Annette Hodges for her work in the parish with Re-Gain over the past 17 years.

<p>08/2019</p>	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.</p> <p>Reference: PA18/10370 Location: Menheniot Proposal: Demolish existing fire damaged property and construct new replacement 4 bedroom detached house and associated external works with variation to condition 2 of application no. PA16/04291 dated 09/08/16 to enable the revised design to dwelling. It was RESOLVED to support the application. Proposed Cllr Tucker. Seconded Cllr Turner. All agreed. In making their decision, councillors noted that the property was in a very isolated location and that its footprint was an exact match for the previous one that was supported in June 2016. There would be no impact on the residential amenity, but an enhancement to the surrounding area because of the improved quality and design of the materials being used.</p> <p>Reference: PA19/00161 Pre App Advice Location: Pengover Green Proposal: Application for Manor Farm Barn planning approval to be amended to Full Residential removing the Holiday Home restriction The original planning was granted under ref:E2/04/00007/FUL 30/06/2004 The Chair cautioned councillors against predetermining any future application that may come from this resident. There were no comments made or advice offered.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council. 28.11.2018 PA17/12165 APPROVED Applicant: Mr P Rowe Location: Land North Of William Laundry Close Menheniot PL14 3XL Proposal: Outline application for residential Development for up to 9 houses.</p> <p>17.01.2019 PA18/11074 APPROVED Applicant: Dukoff-Gordon Location: The Bubble Retail Park Plymouth Road Liskeard PL14 3WQ Proposal: Advertising consent for 4 no. fascia signs and 2 no. branded umbrellas</p> <p>PA18/03238 APPROVED Location: Land At Bubble Retail Park Plymouth Road Liskeard PL14 3WQ Proposal: Erection of a new building measuring 167 sq. m (GIA) for use as a coffee shop (Class A1 and/or A3) and associated physical works</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>E Non material amendment Reference: PA19/01257 Location: Bubble Retail Park, Menheniot Proposal: Non material amendment to door position on front elevation of building. Application no. PA18/03238 dated 25/01/19 relates. Noted.</p>
<p>09/2019</p>	<p>Financial Matters</p> <p>A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Clarke. Seconded Cllr Ball. All agreed.</p>

Date	Payee	Description	CQ	£
21/01/2019	Sowenna Appeal	Donation	1858	£ 138.99
21/01/2019	Steve Besford-Foster	NDP Project Manager	1859	£ 48.60
21/02/2019	Cornwall ALC	LCAS fee	1860	£ 60.00
21/02/2019	Rob Craig	Ground maintenance	1861	£ 145.00
21/02/2019	John Hesketh	Expenses	1862	£ 74.67
27/02/2019	John Hesketh	Salary	1863	£ 423.80
27/02/2019	HMRC	PAYE	1864	£ 138.20
All cheque payments today				£ 1,029.26

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule including Debit Card

Date	Payee	Description	Pay	£
04/01/2019	TSO Host	Domain renewal	DD	7.19
04/01/2019	EDF	Electricity unmetered	DD	74.80
All bank payments this period				£ 81.99

Bank Receipts Schedule

Date	Payer	Description	£
28/01/2019	Nick Scantlebury	Allotment rent	12.00
31/01/2019	M Rowe	Allotment rent	12.00
17/01/2019	Cornwall Council	LMP	42.35
09/01/2019	Lloyds Bank	Interest	1.08
31/01/2019	Cornwall Council	Interest	47.54
All bank receipts this period			£ 114.97

C Bank Reconciliation.

At the close of business on 31 January 2019, the parish council showed a balance of £98,566.31 in its accounts.

D Cllr Pearce reviewed a selection of bank payments from the previous month.

10/2019

Councillors' Reports

A Cllr Will Sneyd
Economic Growth & Development Meeting December 2018
Carried forward to March 2019

B Cllr Tony Ball
Reported that a group of residents and parish councillors had attended the training on 23 January 2018. He thanked the South West Ambulance Service for providing the training which would be repeated in 12 months time. Monthly equipment checks direct to SWAS are being provided by Gary Walters from the Post Office.

11/2019

Chair's Agenda Items

A Neighbourhood Development Plan
At the NDP Steering Group held on 14 February, a letter sent on behalf of Wilton Homes was discussed in relation to the development at Ten creek Farm. Planning consent for the mixed use development expires in September 2019, and the planning agent for WH has asked that the site be confirmed as a development site in the neighbourhood plan. If the site were not included, then other areas in the Liskeard-Looe network area (principally Menheniot) would be required to allocate further space for housing development. The Steering Group had agreed to maintain the sites inclusion in the neighbourhood plan.

B Update on progress to the Menheniot Traffic Plan

	<p>Cllr Easterbrook attended the recent Community Network Area meeting in Looe and persuaded the other membership that a collective response would be made to amend the current parking restrictions in small, village centre car parks so that residents would be able to park for periods in excess of 24 hours at the weekend and over bank holidays. ACTION Clerk to speak with Cornwall Council about hedge trimming in the car park.</p> <p>The small traffic island at Doddycross will be removed before June 2019.</p> <p>C Menheniot Playgroup Councillors have received a request from the Menheniot Playgroup to permit them to use a strip of land adjacent to the Old School as an outdoor play area. It was RESOLVED to agree an annual license arrangement between the parish council and Menheniot Playgroup with a token fee payable. Proposed Cllr Hooper. Seconded Cllr Clarke. All agreed. Councillors discussed the level of annual fee and agreed a nominal sum. It was RESOLVED to charge the Playgroup £1 per annum for the license. Proposed Cllr Pearce. Seconded Cllr Kendall. All agreed. ACTION Clerk to draw up final license agreement and invoice for Menheniot Playgroup.</p>
12/2019	<p>Clerk's Administration</p> <p>A Pre-App Protocol Clerk explained the former Pre App protocol that the parish council had adopted in 2016 had now been mainstreamed by Cornwall Council planning officers, and was an integral part of any planning application. It was RESOLVED to endorse the protocol as part of the parish council's own planning policy. Proposed Cllr Tucker. Seconded Cllr Pearce. All agreed.</p> <p>B Cornwall Council Electoral Services have given notice of a review of polling stations and voting arrangements, taking place in March. ACTION Clerk to add to March agenda</p>
14/2019	<p>Diary Dates</p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 21 March 2019, commencing at 7.30pm. The next Neighbourhood Plan meeting will be held at 7pm on 14 March 2019 at The Old School</p>
15/2019	Meeting closed – 20.40