

Minutes | 16 July 2020

Menheniot Parish Council held a Virtual Public Meeting Thursday 16 July 2020, there were present: Cllrs Jerry Tucker (Chair); Eve Easterbrook (Vice Chair); Lilian Hooper; Nathan Pearce; Pete Mulford; Tony Ball; Sean Smith; Tony Clarke.

Clerk to the Council: John Hesketh. There were 6 members of the public in attendance

Minute	Agenda Item
82/2020	Chairman's Welcome
83/2020	Apologies for Absence None received
84/2020	Members' Declarations No interests declared or dispensations requested.
85/2020	Public Participation The Chair answered a series of questions about the council's use of glyphosate as a weedkiller and agreed to add an agenda item to the September meeting that would examine alternative methods of weed control. ACTION Clerk to contact interested residents and invite them to join the Climate Change Working Group; liaise with Cllr Mulford to prepare a paper on weed controls; add these items to the September agenda. Councillors thanked Cllr Seeva for his written report.
86/2020	Minutes of Meeting Councillors RESOLVED to accept the meeting notes of 18 June 2020 (subject to an amendment of Item 79, 'majority vote') as a true and accurate record. Proposed Cllr Smith. Seconded Cllr Ball. All agreed.
87/2020	Matters Arising 77/2020F Transfer of surplus funding to Cornwall Council Call Account Clerk reported that Finance Officers had advised the minimum deposit was £25,000 (£14,000 more than available in the Business Instant account). Taking further advice.
88/2020	Correspondence A Chair has received a letter from a resident about the use of glyphosate in the parish. See Item 85 above. B Email from Cornwall Council concerning the use of water as a material consideration in planning applications. Councillors noted that Cornwall Council's cabinet would be discussing this at its meeting on 22 July.
89/2020	Planning Matters A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received. B Any applications received by Cornwall Council by the time of the meeting. Information only. None received. C Planning applications approved by Cornwall Council. None approved. D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None refused. E Appeal result: Ref: PA19/08054

	<p>Location: Land West Of The Old Merrymeet Chapel, Merrymeet, Liskeard Verdict: Appeal Dismissed. F Request for permission to carry out works at 14 Bowling Green Councillors discussed the proposal and RESOLVED to postpone making a decision until they had received legal advice. Proposed Cllr Smith. Seconded Cllr Mulford. All agreed. <i>ACTION Clerk to expedite previous enquiry and add to September agenda.</i></p>																																																						
90/2020	<p>Financial Matters A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed. Cllr Easterbrook will authorise online payments.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Description</th> <th>Pay</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>20/06/2020</td> <td>Plandscape</td> <td>Ground maintenance</td> <td>OLB</td> <td>240.00</td> </tr> <tr> <td>20/06/2020</td> <td>John Hesketh</td> <td>Expenses</td> <td>OLB</td> <td>147.72</td> </tr> <tr> <td>27/06/2020</td> <td>Staff</td> <td>Salaries</td> <td></td> <td>722.00</td> </tr> <tr> <td>27/06/2020</td> <td>HMRC</td> <td>PAYE</td> <td></td> <td>126.00</td> </tr> <tr> <td colspan="4"></td> <td>£ 1,235.72</td> </tr> </tbody> </table> <p>B Direct Bank Payment & Receipts. For information.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payer</th> <th>Description</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>30/06/2020</td> <td>Cornwall Council</td> <td>Interest</td> <td>42.70</td> </tr> <tr> <td>09/06/2020</td> <td>Lloyds Bank</td> <td>Interest</td> <td>0.45</td> </tr> <tr> <td>05/06/2020</td> <td>Wetsrn Power</td> <td>Wayleave payment</td> <td>4.64</td> </tr> <tr> <td>09/06/2020</td> <td>HMRC</td> <td>VAT refund</td> <td>1244.14</td> </tr> <tr> <td colspan="3">All bank receipts this period</td> <td>£ 1,291.93</td> </tr> </tbody> </table> <p>C Bank Reconciliation. At the close of business on 30 June 2020, the parish council showed a balance of £83,629.25 in its accounts.</p> <p>D Outturn Q1 2020/21 (Apr-Jun) Councillors noted the report.</p> <p>E Application to Cornwall Council Community Chest It was RESOLVED to make application to Cllr Phil Seeva's Community Chest to reimburse costs arising out of the COVID-19 pandemic. Proposed Cllr Smith. Seconded Cllr Clarke. All agreed. <i>ACTION Clerk to make grant application</i></p>	Date	Payee	Description	Pay	£	20/06/2020	Plandscape	Ground maintenance	OLB	240.00	20/06/2020	John Hesketh	Expenses	OLB	147.72	27/06/2020	Staff	Salaries		722.00	27/06/2020	HMRC	PAYE		126.00					£ 1,235.72	Date	Payer	Description	£	30/06/2020	Cornwall Council	Interest	42.70	09/06/2020	Lloyds Bank	Interest	0.45	05/06/2020	Wetsrn Power	Wayleave payment	4.64	09/06/2020	HMRC	VAT refund	1244.14	All bank receipts this period			£ 1,291.93
Date	Payee	Description	Pay	£																																																			
20/06/2020	Plandscape	Ground maintenance	OLB	240.00																																																			
20/06/2020	John Hesketh	Expenses	OLB	147.72																																																			
27/06/2020	Staff	Salaries		722.00																																																			
27/06/2020	HMRC	PAYE		126.00																																																			
				£ 1,235.72																																																			
Date	Payer	Description	£																																																				
30/06/2020	Cornwall Council	Interest	42.70																																																				
09/06/2020	Lloyds Bank	Interest	0.45																																																				
05/06/2020	Wetsrn Power	Wayleave payment	4.64																																																				
09/06/2020	HMRC	VAT refund	1244.14																																																				
All bank receipts this period			£ 1,291.93																																																				
91/2020	<p>Councillors' Reports A Cllr Sean Smith Reported that there had been internal issues at the Merrymeet and Pengover Residents Association but that the Chair remained in place and its work would continue.</p> <p>B Cllr Tony Ball Proposed the installation of new litter advisory signs at Stoneybridge, Pengover, Merrymeet, Dodycross, Mine Hill, Village Green, Cricket Field, Corner Courtney's Mill, Lower Clicker. <i>ACTION Clerk to add this topic to the September agenda with an estimate of costs. Explore alternatives to signage.</i></p>																																																						
92/2020	<p>Chair's Agenda Items A Neighbourhood Development Plan. The Project Manager had met with Cornwall Council Planning Officers to discuss progress of the NDP, and was told that: Cornwall Council was interested in taking forward proposals for a 'hub & spoke' approach to the care homes outlined for Ten creek and the village centre; CC Economic Development officers would like to reassess the use of Bolitho Farm as an agri-hub and carry out a feasibility study into a wider use for the site.</p> <p>B Traffic signs at Dodycross The final proposals from Cornwall Highways were accepted.</p>																																																						

	<p><i>ACTION Clerk to liaise with Highways to carry out the work.</i></p> <p>C Climate Change Working Group Chair led a discussion on how this group could progress its work. It was RESOLVED that membership of the group would be increased to ten people and that a recommendation would be submitted to the September public meeting. Proposed Cllr Mulford. Seconded Cllr Clarke. All agreed. <i>ACTION Clerk to promote the group to residents and coordinate future meetings to produce a report and recommendation for September.</i></p> <p>D Councillors and responsibilities Chair asked that Councillors propose themselves to take up volunteer roles for the current civic year. <i>ACTION Clerk to circulate details of vacant posts and collate responses for appointment.</i></p> <p>E Delegated authority It was RESOLVED to delegate authority for planning matters during the summer recess to the Chair and Vice Chair, in consultation with councillors, Proposed Cllr Clarke. Seconded Cllr Easterbrook. All agreed.</p>
93/2020	<p>Clerk's Report</p> <p>A Vacancies for parish councillors Clerk explained that because fewer than ten residents had requested an election, the process for filling the two vacant posts was delegated to the parish council. It was RESOLVED to advertise the two vacant seats and interview candidates at an Extraordinary Public Meeting that would be held in the Parish Hall on Thursday 6 August at 6pm. <i>ACTION Clerk to issue notices; book parish hall; carry out COVID-19 risk assessment for the premises (advised by CALC).</i></p> <p>B Future of public meetings Item A refers. CALC continues to advise that scheduled public meetings should remain either postponed or held virtually apart from those needed in exceptional circumstances. Risk assessment templates for future public meetings are available and will be followed as required.</p>
94/2020	<p>Diary Dates</p> <p>A The council will maintain business continuity in line with its published policies. The next Public Virtual Meeting will be held on Thursday 17 September 2020, commencing at 7.30pm. An Extraordinary Public Meeting will be held on 6 August 2020 in the Parish Hall.</p> <p>Neighbourhood Plan meetings are suspended until further notice. All enquiries to sbfoster@gmail.com</p>
95/2020	Meeting closed – 21.25