

Minutes 19 November 2020

Date: Thursday 19 November 2020

Time: 7.30pm

Location: Virtual Public Meeting

Present: Cllrs Jerry Tucker (Chair); Eve Easterbrook (Vice Chair); Lilian Hooper; Tony Ball; Sean Smith; Tony Clarke.

Clerk to the Council: John Hesketh. There were 3 members of the public in attendance.

131/2020 Apologies for Absence.

Received from Cllr Nathan Pearce.

132/2020 Members' Declarations.

No interests declared or dispensations requested.

133/2020 Public Participation.

Cornwall Councillor Phil Seeva spoke to update councillors about the Extraordinary Meeting held on 3 November 2020 when members voted to support retention of the Menheniot/Liskeard boundary as it currently stands. This means that the areas of Bolitho Farm, The Bubble and Tencreek farm will remain within the parish boundary until at least May 2021. The recommendation of the Electoral Review Panel was that the application by Liskeard Town Council be reviewed after the local council elections next year. Cllr Seeva thanked the Chair for his leadership in this matter and for the robust defence he had made in representations to Liskeard Council.

Chair asked if there had been any update on progress to close the junction by The Hayloft (A38). Cllr Seeva was not aware of any changes to the decision to close the junction and expected to have more news available after Christmas.

138F/2020 The Chair agreed to bring forward this item forward

Mr Ian Harris and Keith Goldsmith spoke about their grant application for remedial works to be carried out to trees on the sports field. Terms of the Community Grant fund limit the council's contribution to 10% of the cost which is £95. Cllr Easterbrook suggested that the balance be made up from the Covid-19 Community Fund. Cllr Seeva offered to contribute 50% of this balance. It was **Resolved** to award the Sports Association £95 from the Community Grant, £305 from the Covid-19 Community Fund. Cllr Seeva would grant the balance of £300 from his Community Chest. Proposed Cllr Tucker. Seconded Cllr Easterbrook. All agreed.

Action. Clerk to transfer the full amount of £700 and recover £300 from Cllr Seeva's Community Chest.

It was **Resolved** to donate £350 to the Liskeard-Looe Cricket Club to part fund the purchase of a new table tennis table. Proposed Cllr Smith. Seconded Cllr Clarke. All agreed.

Action. Clerk to transfer funds.

134/2020 Minutes of Meeting.

Councillors **Resolved** to accept the minutes of 15 October 2020 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Smith. All agreed.

135/2020 Matters Arising.

110D Speed Warning Signs at Dodycross: Clerk confirmed that Cormac would be installing new signage as agreed. Date to be confirmed.

Speeding vehicles survey Menheniot centre: the application to the Community Network Area Highways Fund to underwrite the cost of this survey was unsuccessful.

Action. Clerk to research case studies and report back.

136/2020 Correspondence.

A Letter of thanks from Liskeard Looe Foodbank
Councillors noted and accepted the letter.

137/2020 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Ref: PA20/08134

Location: Treweatha Farm Merrymeet Liskeard Cornwall PL14 3LS

Proposal: Provision of two caravans for seasonal agricultural workers.

It was **Resolved** not to support this application. Proposed Cllr Ball. Seconded Cllr Hooper. All agreed. In making their decision, councillors noted that the applicant had not responded to their request to attend the meeting and that without further information regarding the length of time that the caravans would be sited and the options for alternative accommodation, lacked sufficient information to make a positive decision.

Cllr Clarke left the meeting at 20.25

Ref: PA20/09758

Location: Land at Tencreek Farm Plymouth Road Liskeard Cornwall PL14 3PS

Proposal: Request a screening opinion as to whether the proposed development falls within Schedule 2 of the Environmental Impact Assessment Regulations 2017 and the development is an Environmental Impact Assessment Development.

Councillors received the letter from the applicant to Cornwall Council that referred to a proposed development of 310 dwellings at Tencreek and noted that no contact had so far been made by the applicant to the parish council. This council was an early signatory to the Pre-App Protocol that encourages applicants considering significant or complex developments to be proactive in engaging with the council.

Action. Clerk to write to Westcountry Land (Liskeard) Limited to invite them to follow the protocol.

B Any applications received by Cornwall Council by the time of the meeting.
Information only.

Ref: PA20/09787

Proposal: Store and Premises At East Road Menheniot Liskeard Cornwall PL14 3RR
Redevelopment of the existing premises and store to provide three self-contained apartments and a single cottage style dwelling.

Location: Menheniot

Action. Clerk to organise an Extraordinary Meeting before 9 December 2020.

C Planning applications approved by Cornwall Council.

PA20/07044 APPROVED

Location: Menheniot Methodist Church East Road Menheniot Liskeard Cornwall

Proposal: Conversion of a former Methodist Chapel to a three bedroom house with a two bedroom annexe.

PA20/06058 APPROVED

Applicant: Mr James Bateman

Location: Land Near Scawns House Menheniot Cornwall

Proposal: Alternative proposal for a dwelling on same footprint as approval PA19/00896

PA20/08164 APPROVED

Location: The Gardens Doddycross Trerulefoot PL14 3SP

Proposal: Proposed extensions and alterations

D Planning applications refused by Cornwall Council or withdrawn by the applicant.
Information only. None refused.

138/2020 Finance

A It was **Resolved** to approved the schedule and agree payment. Proposed Cllr Tucker. Seconded Cllr Smith. All agreed. Cllr Easterbrook will authorise online payments

Date	Payee	Description	Pay	£
26/10/2020	Full Blooms	Flowers	DC	20.00
26/10/2020	Menheniot Spar	Surgery expenses	DC	24.44
30/10/2020	T&M	Spring bulbs	DC	26.98
30/10/2020	SWS	Spring seeds	DC	181.32
23/11/2020	Prydis	Payroll processing	OLB	114.00
23/11/2020	Plandscape	Ground maintenance	OLB	210.00
23/11/2020	John's Janitorial Supplies	WC consumables	OLB	126.96
23/11/2020	Cornwall ALC	Code of Conduct training	OLB	48.00
23/11/2020	Menheneiot Old School Trust	Venue hire	OLB	54.00
27/11/2020	Salaries	September	OLB	786.28
27/11/2020	HMRC	PAYE	OLB	130.60
All payments this period				1,722.58

B Bank Payment Receipts. For information.

Date	Payer	Description	£
9/10/20	Lloyds Bank	Interest	.04
All bank receipts this period			.04

C Bank Reconciliation.

At the close of business on 31 October 2020, the parish council showed a balance of £96,296.19 in its accounts.

Cllr Clarke returned to the meeting 20.42

D To approve the budget for 2021/2022

Clerk presented the council's budget for the next financial year. It was **Resolved** to accept the budget proposals as presented of £22,227 and a Community Grants budget of £5,000. Proposed Cllr Easterbrook. Seconded Cllr Tucker. All agreed.

E To approve the precept for 2021/2022

Clerk presented the council's precept for the next financial year. It was **Resolved** to accept the precept of £20,383 as presented. Proposed Cllr Tucker. Seconded Cllr Easterbrook. All agreed.

Action. Clerk to inform Cornwall Council Finance of decision.

F Community Grant Applications from Menheniot Sports Association
Item previously discussed and voted.

G Covid-19 Community Fund

It was **Resolved** to make donations of £100 from the Covid-19 Community Fund to both Menheniot Primary School Association and the Menheniot Scout Group. Proposed Cllr Smith. Seconded Cllr Easterbrook. All agreed.

Action. Clerk to transfer funds.

139/2020 Councillors' Reports.

A Cllr Sean Smith

Reported that the council had completed its agreed actions from October, and had successfully distributed the newsletter. Cllr Smith thanked Cllr Ball for installing the new hand sanitisers in the public toilets on East Road.

Action. Clerk to contact Cllr Seeva and ask if he will contribute to the cost of newsletter printing and distribution (£600)

B Cllr Tony Ball

Reported that over 200 residents had attended flu vaccination day held in the village hall on 5 November. Rosedean Surgery have thanked the parish council for supporting the day by paying for venue hire and refreshments. The Chair thanked Cllr Ball for volunteering to assist the surgery staff.

140/2020 Chair's Agenda Items.

A Neighbourhood Development Plan. The NDP is progressing towards an independent review scheduled for early December. Project manager has revised Policy 4 (that relates to Tencreek) and the council is in discussions with Liskeard Town Council to resolve common concerns over the extent of the retail offer on this site.

B Climate Change Action Group progress report. Chair thanked Mr Pete Mulford for his work in researching alternative solutions to weed management. Councillors noted its contents. Chair will call a meeting of the new Action group in the new year.

C Remembrance Sunday. It was **Resolved** to make a donation of £40 to the Royal British Legion in Menheniot. Proposed Cllr Tucker. Seconded Cllr Easterbrook. All agreed.

Action. Clerk to transfer funds to RBL.

141/2020 Clerk's Report.

A Community Governance Review
Covered by Cllr Seeva in Item 133.

B Vacancy for parish councillors

Cornwall Council have reported that no residents have requested an election to fill the vacant seat. Councillors agreed to keep the seat open to applicants and mindful that because local council elections are six months away, there is no compulsion to fill the seat.

C Calendar of public meetings 2021

It was **Resolved** to maintain the scheduled public meetings on the third Thursday of each month, except for August and December. Proposed Cllr Easterbrook. Seconded Cllr Tucker. All agreed.

Action. Clerk to publish civic calendar for 2021.

142/2020 Diary Dates.

A The council will maintain business continuity in line with its published policies. The next Public Meeting will be held on Thursday 21 January 2021, commencing at 7.30pm. Venue and medium to be confirmed.

Neighbourhood Plan meetings are suspended until further notice. All enquiries to sblfoster@gmail.com

143/2020 Meeting closed. 21.10