

## Minutes | 19 May 2022

Time: 7.30pm  
Location: The Old School, Menheniot PL14 3QY  
Present: Cllr Jerry Tucker, Chair. Cllrs Eve Easterbrook (Vice Chair); Sean Smith; Tony Ball; Adrian Cole; James Curgenvin; Lee Crocker; Julian Berg.  
Also present; John Hesketh (Clerk to the Parish Council) and Cornwall Councillor Phil Seeva. There were 7 members of the public in attendance

### 45/2022 Chairman's Welcome.

### 46/2022 Elections

The Chair invited parish councillors to propose a new Chair for the forthcoming civic year. It was **Resolved** to elect Cllr Jerry Tucker as Chair. Proposed Cllr Easterbrook. Seconded Cllr Berg. All agreed. It was **Resolved** to elect Cllr Eve Easterbrook as Vice Chair. Proposed Cllr Tucker. Seconded Cllr Berg. All agreed.

### 47/2022 Apologies for Absence.

Received from Cllrs Cade and Clarke.

### 48/2022 Members' Declarations.

No declarations made or dispensations requested.

### 49/2022 Public Participation.

A resident responsible for organising the Cherry Fayre's Jubilee Party complained that they had been unable to obtain a street licence for the event. Without a licence, they may be able to relocate the party to the road approaching the cricket club.

*Action: Cornwall Councillor Phil Seeva will speak with licensing team.*

Cornwall Councillor Phil Seeva reported that: the annual meeting of Cornwall Council will take place on Tuesday 24 May to elect a Chair and cabinet members; planning application PA21/09891 will be heard at the East Sub-Area Planning Committee on 13 June at council offices in Bodmin.

### 50/2022 Minutes of Meeting.

It was **Resolved** to approve the minutes of the meeting held on 21 April 2022. Proposed Cllr Smith. Seconded Cllr Cole. All agreed.

### 51/2022 Correspondence

A It was Resolved to make a donation of £165.85 to the organisers of the Cherry Fayre. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.

*Action: Clerk to transfer funds.*

### 52/2022 Planning

Ref: PA21/09891

Proposal: Domestic (non boarding) kennels out building (part retrospective).

Location: The Old Stables, Lower Clicker Road, Menheniot PL14 3PJ

Councillors had been asked to review their earlier decision not to support this application (30 November 2021) and under the 5-Day Protocol, **Endorsed** their previous decision. Proposed Cllr Tucker. Seconded Cllr Berg. All agreed.

Ref: PA21/11129

Proposal: Reserved matters of access, appearance, landscaping, layout, and scale

following outline consent PA17/12165 dated 28.11.2018 for residential development for up to 9 houses.

Location: Land North Of William Laundry Close Menheniot Liskeard Cornwall PL14 3XL  
Councillors had previously resolved not to support this application at their meeting on 17 February 2022. They have reviewed the changes made by the applicant and **Resolved** to support the application. Proposed Cllr Cole. Seconded Cllr Easterbrook. All agreed.

Ref: PA22/03376

Proposal: Change of use of the private adjoining field in association with The Old Stables, Menheniot, to private recreation and leisure for regular dog walking, training, and exercise of applicants dogs, approx. 3-4 hours in the morning and 2 hours in the late afternoon / evening. As well as private hobby and recreation land use for a 50cc dirt bike use, max 40 minutes in the afternoon / late afternoon one day a week on a weekday. The land is exclusively for domestic use and will not be used commercially

Location: The Old Stables Hayloft Courtyard Cottages Lower Clicker Road Liskeard Cornwall PL14 3PJ

It was **Resolved** not to support this application. Proposed Cllr Cole. Seconded Cllr Crocker. All agreed. In making their decision, councillors noted that: the use of this site as proposed is contrary to its designation as part of an Area of Great Landscape Value; Policy 12 of the Menheniot NDP had not been complied with, and that permitting change of use to allow for use as a dirt bike track would have a significant impact on the biodiversity of the site; concerns raised about the potential for increased risk of flooding (poor run off) when the ground is compacted by use as a track; It was further considered that The NPPF Practice Guidance in respect of noise has not been followed which would require that development be avoided.

B Any applications received by Cornwall Council by the time of the meeting.  
Information only. None received.

C Planning decisions made by Cornwall Council.

Ref: PA22/00537 APPROVED

Proposal Erection of a 2-storey single dwelling house.

Location:- Land Near Scawns House Menheniot Cornwall

Ref: PA22/02707 APPROVED

Proposal Extension to Dwelling

Location:- Motts Cottage Road From Mine Hill To Junction North Of Courtneys Mill  
Bridge Menheniot Cornwall PL14 3PP

### 53/2022 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Curgenvan. Seconded Cllr Tucker. All agreed. Cllr Tucker will authorise online payments.

Date	Payee	Description	Pay	£
23/05/2022	Parish of St Lalluwly	Venue hire	OLB	12.50
23/05/2022	Linda Coles	Internal audit 2022	OLB	200.00
23/05/2022	Tamar Tree Care	Tree removal	OLB	360.00
23/05/2022	Biffa	Annual bin emptying	OLB	1320.00
23/05/2022	RoSPA	Annual playground inspection	OLB	180.60
26/05/2022	Salaries	April payment	OLB	796.40
26/05/2022	HMRC	PAYE	OLB	98.60
<b>All payments this period</b>				<b>£ 2,968.10</b>

B Bank Receipts. For information.

Date	Payer	Description	£
11/04/2022	Cornwall Council	Precept & CTS	11517.82
21/04/2022	Allotment rental		12.00
30/04/2022	Cornwall Council	Call Account Interest	28.51
<b>All bank receipts this period</b>			<b>£ 11,558.33</b>

C Bank Reconciliation.

At the close of business on 30 April 2022, the parish council held £83,270.63 in its accounts

D Outturn Q4 (Jan-Apr 2022)

*Report received and noted*

E Insurance renewal 2022-23

It was **Resolved** to agree a 3 year Long Term Agreement with Gallagher Insurance. Proposed Cllr Tucker. Seconded Cllr Ball. All agreed.

*Action: Clerk to inform Gallagher and set up initial payment.*

#### 54/2022 Chair's Agenda Items.

B Localism Act 2011 – General Power of Competence

It was **Resolved** that Menheniot Parish Council retains its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Proposed Cllr Tucker. Seconded Cllr Easterbrook. All agreed.

C Annual Governance & Accountability Return 2021-22

Section 1 The Annual Governance Statement

It was RESOLVED to accept the Annual Governance Statement as presented to the meeting. Proposed Cllr Smith. Seconded Cllr Cole. All agreed.

Section 2 The Accounting Statement

It was RESOLVED to accept the Accounting Statement. Proposed Cllr Curgenvin. Seconded Cllr Smith. All agreed.

*Action: Clerk to inform PKF Littlejohn and publish audit notice.*

D Appointment of councillor responsibilities

Office held	2022/23
Allotments	TBA
Community Safety (Police and NHW)	TBA
Poads Trust Reps	Eve Easterbrook
Parochial Church Council	Sean Smith
Parish Hall	Jerry Tucker
Sports Association	James Curgenvin & Lee Crocker
Playground Maintenance	TBA
Paths & Stiles	Tony Ball
Transport	Sean Smith
Old School Trust	Eve Easterbrook
Highways	Jerry Tucker & Tony Ball
Emergency Plan	Sean Smith, Adrian Cole & Tony Ball
Tree Warden	Tony Ball & Jerry Tucker
Menheniot Green	Adrian Cole
Scrutiny Committee	Jerry Tucker, Eve Easterbrook & Julian Berg
Internal Auditor	Linda Coles

#### 55/2022 Councillors' Reports

A Cllr Tony Clarke

Cllr Clarke has circulated his commentary on the recent playground inspection by RoSPA.

*Action: Cllrs Clarke & Curgenvin will remedy any issues highlighted.*

B Cllr Adrian Cole

Menheniot Green: the flower bed on the playing fields has been ploughed and sowed; pupils from the primary school will be planting their own sunflower seedlings.

Tree of Life: progressing with primary school.

Holy Well: the well proper has been cleaned up by volunteers from St Lalluwys and Cornwall Old Society. Cllrs Smith and Cole are meeting to discuss proposals for redesigning the area immediately in front of the well.

Community Emergency Plan desk-top exercise held Wednesday 27 April: attended by Emergency Coordinators, Cllr Easterbrook and Jennie Harrison (St Lalluwys Church). Worthwhile exercise and learning points from it will be included in the update emergency plan.

Refresh of 2019 Engagement & Media Policy Action Plan

It was agreed to set up a working group to create a practical work plan to complete outstanding actions and improve personal engagement by parish councillors.

*Action: Clerk to arrange meeting with Cllrs Cole, Tucker and Smith*

#### **56/2022 Clerk's Report.**

A Casual vacancy: the vacancy remains and continues to be advertised.

B Update on grounds maintenance and weed management

Contractor appointed has submitted satisfactory references and complied with the insurance and risk assessment conditions. First grass cut has been completed.

Weed management:

Pending a further review of methods of weed control, Trelawney Gardens have been given a quantity of a non-glyphosate-based weedkiller that will be tested on that site. Observations on its efficacy will be made and reported back.

#### **57/2022 Diary Dates.**

A The next Public Meeting will be on Thursday 16 June 2022, at 7.30pm in Menheniot Old School.

#### **58/2022 End of meeting**

Before closing the meeting, the Chair offered a vote of congratulations to Mr Gary Walters BEM upon receipt of the British Empire Medal presented to him on 3 May 2022 by the Lord Lieutenant of Cornwall and the Isles of Scilly, Edward Bolitho at County Hall. All councillors heartily agreed.

Meeting closed 21.20

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